

WOMEN'S POLYTECHNIC COLLEGE
(The Pondicherry Institute of Post Matric Technical Education)
(Sponsored by the Government of Puducherry)
LAWSPET – PUDUCHERRY – 605 008.

CONSTRUCTION OF NEW BODY FOR
INSTITUTION BUS

TENDER SCHEDULE

WOMEN'S POLYTECHNIC COLLEGE
(The Pondicherry Institute of Post Matric Technical Education)
(Sponsored by the Government of Puducherry)
LAWSPET – PUDUCHERRY – 605 008.
Phone: 0413- 2255797,2252833,

No.C/10/2/3/WPTC/2012-2013

TENDER NOTICE

Sealed tenders are invited from the reputed composite type bus body builders for erection of latest model body, on buy back policy, for one number of mofussil bus Ashok Leyland Viking 210-WB chasis (Model 1993-cheran body builders, Pollachi). Tender schedule containing the terms and conditions can be downloaded from the Official Website of www.dhte.Puducherry.gov.in and also may be obtained from the Principal, Women's Polytechnic College, Puducherry.

Cost of tender schedule : Rs.315/- in the form of DD in Favour of the Principal, Women's Polytechnic College, Puducherry.

Last date and time for submission of tender : 15.04.2013 at 12.30 p.m.
Opening of Technical Bid : 16.04.2013 at 3.00 pm
Opening of Commercial Bid : 19.04.2013 at 3.00 pm

(T.A. BALARAJUSWAMY)
PRINCIPAL

WOMEN'S POLYTECHNIC COLLEGE
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LAWSPET – PUDUCHERRY – 605 008.
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No. C/10/2/3/WPTC/2012-2013

TENDER NOTICE

Sealed tenders are invited from the reputed composite type bus body builders on buy back offer for construction of 1 (one) No. of institution bus on the Ashok Leyland Viking 210” WB chassis. Tender schedule containing the terms and conditions can be downloaded from the Official Website www.DHTE.Puducherry.gov.in. The cost of Tender Schedule of Rs.315/- in the form of DD in favour of the PRINCIPAL, WOMEN'S POLYTECHNIC COLLEGE, Lawspet - PUDUCHERRY 605 008 should be enclosed along with the submission of Tender Form to this Institution, which is in a sealed cover containing tender schedules should be superscribed as 'Tender for construction of 1 no of institution bus'.

1. The firm should be a Registered Establishment and should have minimum 10 years experience in the construction of Institution bus.
2. Should have constructed a minimum of 120 Mofussil Buses per year having a minimum of 60 in all seating capacity during the preceding continuous 3 years.
3. The firm should have phosphating unit, in-house paint booth and water leak testing facilities.
4. The factory premises should have the Industrial Risk coverage like Fire, Allied perils, Burglary, Riots etc,
5. Sale of tender schedule begins: 15.03.2013 at 10.30 am

Last date and time for submission of Tender form : 15.04.2013
at 12.30. pm

Opening of Technical Bid : 16. 04. 2013 at 3.00. pm

Opening of Commercial Bid : 19.04.2013 at 3.00. pm

(T.A. BALARAJUSWAMY)
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SCHEDULE – 1

DETAILS OF TENDER

1. Tender should be submitted in a sealed cover for the Construction of Institution Mofussil Bus with materials on 210” Viking Ashok Leyland Chassis. Sealed tender should reach the office of the PRINCIPAL, WOMEN’S POLYTECHNIC COLLEGE, LAWSPET – PUDUCHERRY – 605 008. on or before 15.4.2013 up to 12:30P.M. Superscribing as “Tender for construction of Institution Mofussil Bus”.
2. Details of specification are enclosed. Clarification if any can be had from the PRINCIPAL, WOMEN’S POLYTECHNIC COLLEGE, LAWSPET – PUDUCHERRY – from 10:00 hrs to 17:00 hrs. Contact Phone No: 0413 – 2252833 & 2255797.

Description	E.M.D. to be deposited	Last date for receipt of tender at Puducherry
Towards construction of Institution Mofussil Bus including seat assembly with complete materials and labour charges on 210” Viking Ashok Leyland Chassis.	Rs.5,000/- (Rupees Five Thousand Only)	15.04.2013 up to 12.30 p.m. (12.30 hrs.)

3. Tenders will be opened in the office of the PRINCIPAL, WOMEN’S POLYTECHNIC COLLEGE, LAWSPET – PUDUCHERRY in the presence of the tenderers at 03:00 PM on 15.04.2013. The tenderer or their authorized representatives (not exceeding one for each tender) may also be present at the time of opening the tenders. The participants for the tender opening should bring necessary authorization letter issued by their management to participate in the opening of the tender.
4. Tenders shall not be accepted after the closing date and time fixed for receipt of tenders. Fax/Telegraphic tenders will not be accepted under any circumstances. Tenders received after the hour and date so fixed will be returned unopened to the tenderers.
5. Due to unforeseen events, if the tender opening date happens to be a holiday, the tender shall be opened on the next working day at the same time.

6. The rates quoted and terms and conditions of the tender shall be valid for a period of one year from the date of issuing the work order. The Successful tenderer shall execute the agreement in Rs.50/- stamp paper at the rates and terms & conditions stipulated in the tender. This shall be firm and binding on both the parties till completion of the execution of the entire work entrusted.
7. Amount specified in clause 2 above shall be deposited towards EMD along with completed tender (please refer clause 2). The EMD will be forfeited if the tenderer withdraws his offer before expiry of validity period. Failure to remit the EMD will result in summary rejection of the tender.
8. The EMD will be refunded to the unsuccessful tenderer after finalisation of the tender
9. The EMD as in clause 2 shall be remitted in the form of Demand Draft drawn in favour of the Principal, Women's Polytechnic College, Lawspet – Puducherry -8 payable at Puducherry.
10. The EMD remitted by the successful tenderer shall be retained as "Security Deposit". The successful tenderer should also remit 5% on the value of amount quoted for the bus as "Additional Security Deposit" in the form of Demand draft/irrevocable Bank guarantee.
11. The EMD and Security Deposit will not carry any interest.
12. That on complete fulfillment of the contract by the tenderer to the complete satisfaction of the Institution the security deposited will be released by the College to the tenderer subject to the recoveries to be made if any.
13. The tenderer shall furnish two bids viz (a) Technical Bid (b) Commercial Bid in two separate covers duly superscribed in the respective covers properly and lodge them in one cover. The prescribed format for Technical bid is given in the schedule IV and for Commercial bid in schedule VII. In view of the nature of tender, the Technical bid is opened first. The Technical bid will be short listed to ascertain the eligible tenderers and then offer containing the Commercial bid in respect of successful technical bidders will be opened for further processing on the date notified for this purpose. The DD towards EMD should be enclosed with the Tender Bid. Failure to enclose the DD in the Technical Bid will result in rejection of tender.
14. Tenderers are requested to go through the terms and conditions thoroughly before filling the Technical Bid and Commercial Bid. The language of the tender shall be either in English or in Tamil.

15. In the Technical Bid, the details of the workshop such as location of the workshop, machineries available, number of workers employed etc, should be furnished clearly. The firm should have adequate infrastructure facilities such as shed, compound wall, inspection pit, painting booth, security, generator facilities, machineries etc. The workshop should be equipped with the following machineries.

- a) Welding Transformers
- b) Band saw machine
- c) Welding Machines-MIG welding
- d) Gas welding equipments
- e) Air compressors
- f) Drilling Machines (Hand and Stand)
- g) Spray gun
- h) Seat pipe Bend die
- i) Phosphate unit
- j) Wood cutting / planning machine
- k) Sundering machine
- l) Fly press / Hydraulic press
- m) Sheet stretching machine
- n) Tailoring machine
- o) Sheering machine / sheet cutting machine
- p) Leak testing arrangement with water motors.

16. During the inspection of the Tender Evaluation Committee, if it is found that adequate infrastructure facilities are not available, the tender will be liable to be rejected.

17. The firm should have minimum 10 years experience in the construction of Institution Mofussil Buses and should have constructed minimum 120 Mofussil Bus having a 60 in all seats capacity either all metal body or composite body during the preceding continuous three years (i.e. 2008-09, 2009-10, 2010 -11 and 2011-12). In the Technical Bid, Proof such as copies of work orders/invoices/delivery orders regarding the latest Construction of Institution Mofussil Buses constructed in their workshop by them mentioning all metal body/composite body should be enclosed. They shall furnish invoices for the fully built coaches (including materials and labour) and invoices furnished only for labour bills will not be considered. During the inspection of the workshop by the Tender Evaluation Committee, originals should be shown to the Tender Evaluation Committee. The firm should show the coaches built by them to the Committee members constituted for inspection with complete evidences. If full bus body (Institution Mofussil Buses) works done for other Government undertaking this proof has also to be submitted.

If the tender received without proof of the experience as requested above, the tender will be liable to be rejected. The firm should have an average Annual Minimum Turnover from the construction of Institution Mofussil Buses during the preceding continuous 3 years (i.e. 2008-09, 2009-10, and 2010 - 11).

18. The factory premises should have the following Industrial Risk Coverage and copy of the Insurance Policy covering all types of risks should be furnished.

- a) Fire & Allied perils
- b) Burglary
- c) Riots

19. In the Technical Bid, tenderers should invariably forward the current valid income tax clearance certificate, (Annual Year 2009-2010, 2010-2011, 2011-2012) Audited profit & loss account, Balance sheet for 3 years and cash credit facilities in bank (Financial Year 2008-2009, 2009-2010, 2010-2011) if available along with tender.

20. The tenderer should be a registered establishment and should produce certificate of Registration issued by Department of Industrial & Commerce / Registrar of Companies or SSI certificate issued by any State Government.

21. The firm should accept the warranty clause stipulated in the Technical bid of the tender. If the warranty clause is not accepted, the tender will be liable to be rejected.

22. In the Commercial Bid, the rates should be quoted with basic rate, taxes, excise duty and other levies etc., The rate shall be quoted both in figures and in words and in cases of discrepancy between the prices quoted in figures and words, lower of the two shall be considered and binding. All correction made in the tender schedule must be authenticated. Any remarks offered must be type written on paper bearing the letter head of the tenderer and all such accompaniments must bear the full signature of the authorized signatory on each and every page.

23. No enhancement of rates once accepted will be considered.

24. In the Commercial Bid, any other taxes, levies as admissible, transport charges of chassis & finished coaches and insurance charges should be separately quoted.

25. If the successful tenderer fails to commence the works within the stipulated period specified, such failure will entitle the Women's Polytechnic College, to forfeit the money deposited in the form of EMD by the tenderer and will also authorize the Principal, Women's Polytechnic College, Lawspet – Puducherry - 8 to make other arrangement for construction work at the risk and expense of the Contractor / tenderer.
26. In the event of failure to carry out works as per schedule and specification such failure to complete work as per schedule will result in the forfeiture of Security Deposit and payment due to the firm for the completion of the works.
27. The Principal, reserves the right to reject any or all tenders without assigning any reason therefore.
28. The Principal, WPTC, reserves the right to award tender to one or more number of contractors without assigning any reason therefore.
29. The successful tenderer shall not assign or sublet the contract or any part thereof or any interest therein to others and on breach of this provision, The Principal, shall terminate the contract and also take such remedial measure as he may think fit.
30. Notice of requirement to be given under anyone of the clauses either in tender condition or in agreement under the contract shall be deemed to have been given and duly served if the same are sent to the Contractor by registered post or by speed post or personally to the addresses given in the tender form or the other addresses subsequently notified by the Contractor.
31. The firm has to carry out the bus body construction work at their workshop only.
32. The workshop should have roof leak test arrangement for having inspection before taking delivery and the firm should arrange for an inspection pit for inspecting under chassis while taking delivery.
33. The tenderer shall use only the materials certified by ISI and for the materials for which no ISI certification, the firm should use good quality materials. The Institution officials have right to reject the materials if found inferior quality.
34. Works shall be carried out by the tenderer as per the specifications given by this Institution from the date of issuing work order or thereafter and also to the satisfaction of the authorized officials of the Institution who will have access to the work spot for inspection at all stages.

35. Any damage to the Institution materials i.e. for chassis / spares etc after handing over the chassis to the firm will be borne by the firm and the completed vehicles should be handed over without any damage to the chassis / spares etc.
36. The Institution will not be held liable or responsible for any eventualities such as accident to labourer or any person engaged by the Contractor / firm during the course of work. The firm shall engage his own qualified men for carrying out the bus body construction work and the men engaged are completed 18 years of age. The firm shall be responsible for payment of wages and any compensation that may arise due to any unexpected eventualities during the course of employment.
37. The work spot shall be opened to our Institution officials for inspection at all time irrespective of any conditions. The stages of inspection are given below:
- | | |
|-----------------------|--|
| 1 st Stage | : After completion of structural works |
| 2 nd Stage | : After completion of paneling |
| 3 rd Stage | : At the time of painting |
| 4 th Stage | : Final inspection |
- The firm should intimate the official to inspect the vehicles during completion of every stage. While inspecting the works if the works is not done by the firm as per the specification prescribed by the Principal, Women's Polytechnic College, Lawspet – Puducherry – 8. the defective works should be rebuilt by the firm at their expenses and the work should be completed to the entire satisfaction of the Principal or his authorized officials.
38. Any tax due to the Government, P.F., and welfare measure due to the labourers connected with these contract works and workers are to be borne by the firm/Contractor only.
39. The equipment of chassis should be covered under insurance against fire, theft, accident & other natural calamities at the cost of tenderer commencing from the date of receipt of the chassis by the body builder, for construction of body to the date of delivery of completed vehicles.
40. The Chassis will be handed over to the body builder by the officials of the Workshop, Women's Polytechnic College, for construction of bus body building. Any expenditure incurred during transit (to and fro) had to be borne by WPTC. The finished vehicles will be inspected by the officials of the Principal, Women's Polytechnic College, Lawspet – Puducherry - 8.

41. No tender shall be considered unless:
 - a) Properly sent in sealed cover and superscribed as “Construction of Mofussil bus body” – Due on 15.04.2013 at 12.30 pm
 - b) The declaration annexed as per schedule VI to be executed by the tenderer is enclosed along with the Technical Bid.
42. Rights to include any other condition or modify or alter the conditions stated above are reserved by the Principal, WPTC, Puducherry.
43. The courts of Union Territory of Puducherry shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

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SCHEDULE – II

TERMS AND CONDITIONS

- 1) The full bus body construction should be completed within 45 days from the date of handing over the chassis. The construction period mentioned above is inclusive of holidays and Sundays and includes the collection period, transit of chassis, actual body building work and delivery of completed buses.
- 2) If the bus with completed body construction is not delivered within the stipulated time and delay is due to the contractor, penalty will be levied at Rs.1, 000/= (Rupees One thousand only) per day for first 7 days and Rs.1, 500/= (Rupees One thousand and five hundred only) per day for next 7 days and Rs.2, 000/= (Rupees Two thousand only) per day thereafter and the amount will be deducted from the amount payable to the contractor.
- 3) It is agreed that 50% of the value of body building shall be made along with work order. The rest of payment excluding 5% on the invoice value as “Warranty Deposit” will be made after delivery of built vehicles.
- 4) The Institution will not entertain any claims whatsoever on account of increase in the cost structure of labour wages.
- 5) The warranty period shall be 12 months from the date the vehicle is put on road. Any failure due to defective workmanship, materials the firm/contractor shall be liable for damage in cost. All defects noticed during the warranty period in regard to bus body works shall be replaced/repaired/rectified at free of cost by the firm. The successful firm shall have to execute an indemnity bond in the enclosed format duly attested by a Notary Public.
- 6) The contractor shall bear the full responsibility for custody of the bus till the constructed bus is taken delivery by the WPTC. The contractor shall be liable for any damages caused to chassis.
- 7) The bus body construction should be confirmed to the Central Motor Vehicle Act, 1988.

- 8) Right to include any other condition or modify or alter the conditions stated above is reserved by the Principal, Women's Polytechnic College, Lawspet – Puducherry – 8.
- 9) The court of Union Territory of Puducherry shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

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SCHEDULE – III

BODY SPECIFICATION FOR INSTITUTION BUS - 2013

S. NO. FEATURES	SPECIFICATIONS
1. TYPE OF BODY	MOFUSSIL
2. MAKE & WB	AL/210" WB-Viking
3. REAR OVER HANG	60%
4. OVERALL BODY WIDTH	2590mm
5. INTERIOR HEIGHT	1905mm
6. ENTRANCE/EXIT	1 no. ahead front axle with three steps. Plywood with aluminium chequered plate at Bottom & stainless steel at sides with suitable handles. Waterproof plywood = 12mm thick Aluminium chequered. plate = 18 G Stainless steel = 22G step width 800mm span
7. SKIRT LEVEL	Wheel Centre & to be tapered at rear end.
8. STRUCTURE	Aero Dynamic Model
(A) Cross bearer	MS 100*50*6mm channel With stool bracket and cleat mounting Raised platform to the level of wheel Hump.
(B) Roof sticks and side pillars	MS 35 X 35 X 6mm angle.
(C) Roof runner	35 X 35 X 6 mm angle – 6 rows
(D) Skirt rail	35 X 35 X 3 mm angle
(E) Waist rail & Cant rail	35 X 35 X 6 mm angle
(F) Structure Cross Support	25 X 25 X 3 mm angle.
(G) Plot form Support angle	35 X 35 X 6 mm angle. And seat angle

- (H) Wood
- Malaysian Saal/Congu -
Cross bearers should be clamped by 'U' clamps with GI self lock nuts with Aluminium block. Balata packing in Between chassis and cross bearer. All Joints should be welded with gusset (3mm thick MS)
Plates wherever necessary.
Well-seasoned good quality
Malaysian Saal wood
Should be used for all frame fillets.
Structural members should be applied With Zinc Chromate primer and after completion woodwork
One coat woodprimer to be applied.
10. FRONT SHAPE
- Front sheet metal cowl 18G GI sheet as per Selection With single piece toughened WindShield Glass. 6mm 96" x 61" glass.Glass frame 25 X 25 X 3 mm angle.
11. REAR SHAPE
- Metal sheet (18G GI sheet)model with single piece toughened 6mm glass
Export type 74"x34 1/2"
12. FLOORING
- 15mm BWR ply wood with 2.00 mm thick Vinyl mat to be provided.
13. EXTERIOR PANEL
- Exterior**
Top half – 20 G GI sheet (Stretched)
Bottom half -18G Aluminium sheet
With suitable center beading.
Roof Shoulder – 20G GI sheet
Top –9mm thick waterproof plywood & F.R.P. 450 GSM– 2 layer shall be provided.
Rain water channel alu.'J' beading.
(G10)
14. INTERIOR PANEL
- Roof Centre & Shoulder portion – 3mm Laminated Mica Finish
Roof Shoulder – 24 G.P Sheet (Mica finished)
Window finishers 22G– Stainless steel buffed.
Waist to floor rail shall be covered with 3mm laminated mica sheet.

15. WINDOWS (1350 mm BAY)	
(A) TOP	Fixed tinted glass 5 mm thick glass
(B) BOTTOM	Sliding straight 5 mm thick 2 ft. height White glass mounted with powder coated Mazda type aluminium frame.
16. WINDOW GUARD	Two rows of 5/8" MS pipe chrome plated outer
17. SEATING CAPACITY	60 in all
18. TYPE OF SEAT	High back seat (2*3) with handle (seat model as per design) pitch min.730 mm gang way min.500 mm
(Note: Approval to be obtained For the complete seat assembly & seat Lay out at the time of structural inspection) LH – 2X11=22 , RH-2 X12=24	Seat frame – Tubler steel 14 SWG 1" Seat should be fitted with chromium plated seat Grab rail 1" pipe 14 SWG Seat Plywood –9mm thick water resistance plywood (Kitply make BWR –Gold)Seat Back Rest – 6mm thick water resistance Plywood. (Kitply make BWR – Gold) Foam Rubber – 4" X 3 ½"thick tapper cushion for seat and 2" thick for back rest. Rexine –EVERLAST REXINE Colour asper selection.
19. DRIVER SEAT	ONE (to be provided along with the chassis) Sitting seat knitted frame to be provided with adjustable.
20. DOORS	
(A) DRIVER DOOR	Half door with louvers.
(B) ENTRANCE DOOR	Half door with louvers.(Road view glass to be provided at the bottom.
(C) EMERGENCY DOOR	Right side of rear wheel.
21. GRAB RAIL	Two rows 1" chromium coated MS pipe.

22. BATTERY BOX	On LH side under floor with water drain hole, Battery stopper & facility to check distilled water.
23. ENGINE COVER	Rexine cloth padding with 20 G aluminium Chequered sheet cover with separate door Provision to facilitated fixing and Removing of FIP
24. ELECTRICALS	
(A) INSTRUMENT PANEL	FRP New model
(B) ROOF LIGHTS	6 nos. (Tube Light)
(C) NIGHT LAMP	2 nos. Tube light
(D) TAIL LAMP	As per cowl selection
(E) TOP INDICATORS	CYCO make with 4nos. BMC indicator 10" with beep sound
(F) SPEAKERS	2 no. for driver and 4 nos. for saloon fitted in Hat rack.
(G) WIPER	Mechanical TVS 24 V wiper motor with arm length 21" chemo flex and blade.
(H) HEAD LAMP	Round type (2+2) TVS LUCAS (imported lens) 24v 80watts (Cowl outside fitment)
(I) AIR HORN	ROOTS - Musical Horn 1 no.& Roots City Horn
(J) FOOT STEP LIGHT	1 no. – Sunken
(K) AUDIO SYSTEM	FM with Amplifier
(L) NO. PLATE LIGHT	Two nos. in the rear.(Amb.mark IV)
(M) MIST LIGHT	Two nos.(AUTOPAL /LUMAX 24v 80 watts)
(N) FRONT & REAR ROUTE BOARD	PV board in front and rear with lighting arrangement
(O) CONDUCTOR LIGHT	1 no. (Round type tube light assembly)
(P) ENGINE LIGHT	1 no. (Round type tube light)

25. FITMENTS

(A) HAT RACK	Sheet metal with rexine padding two section on each side.
(B) FIRST AID BOX	1 no.(With required medicines)
(C) REAR BUMPER	18G GI Metal sheet shape to suit body
(D) MUD FLAP	4 nos. Folded GI sheets hinged with canvass belt
(E) REAR VIEW MIRROR	2 nos. latest mirror & 1 mirror at center at side
(F) SUNVISOR	1 no. (Not Necessary)
(G) STEPNEY DOOR	On LH side with stepney back with door without fouling centre joint and suitable slope for easy loading and unloading of stepeny.
(H) FAN	To be fitted in front of driver
(I) CONDUCTOR SEAT	Near the entrance door (Forward faced PVC knitted with footrest & handle)
(J) SEAT NOS.	Plastic board sticker in window paneling
(K) LUGGAGE CARRIER	Size 12 ft. x 6 ft. Height 9" Over the top FRP with sutledge type Side cover sheet
(L) LADDER	1 no. at the rear with 1' width (1" 14G tubular)
(M) UNLOADER	1no. at the LH side (1" 14G Tubular & 18 SWG GI sheet spade
(N) CENTRE POST	10 nos. 1 ¼" chromium plated support pipe 14G without support.
(O) TOOL BOX	One tools box with lock under driver berth
(P) LUGGAGE BOOT	Left side body behind the rear wheel
(Q) OTHERS	Digital clock 1 no.
(R) VENTILATORS.	One at Driver cabin One at Saloon.
(S) REFLECTIVE BODY STICKER	As per CMVR

27. PAINTING

- (A) Body - yellow with border dark blue.
- (B) Under chassis – A.C. black paint.
- (C) Lettering & Sticker work as per selection

Note: Easy access must be provided for the following:

Removal of engine, gearbox, alternator, etc.,

Radiator hoses/pipes

Fan belt adjustment/replacement

Removal of exhaust pipe mounting nuts

Checking of injection timing at fuel pump & flywheel

Battery and starter motor terminals

Checking and topping-up of engine coolant and lubricating oils

Priming of fuel pump

Removal of air cleaner, oil filter and fuel filter elements

Greasing of various points like spring eye bush, propeller shaft/joints

A minimum of 50mm clearance should be maintained between the engine and bannet for effective heat dissipation.

PRINCIPAL

TECHNICAL BID

(To be sent in a separate sealed cover)

SCHEDULE – IV

I) Information about the firm

- i. a) Name of the firm :
- b) Address of the registered office :

- c) Telephone No. :
- d) Cell phone (with Name & Designation) :
- e) Fax No. :
- f) E-mail :

- ii. a) Factory / Works address :

- b) Telephone number :
- c) Fax number :
- d) E-mail :

- iii. Weekly off day :

- iv. Capital employed in Rs. :

- v. Currently valid income tax clearance Certificate
 - :a) Enclosed
 - b) Not enclosed
 - c) Applied for
 - d) Exempted
 - e) Assessment nature will be Produced later

- vi. Sales turn over during pervious
Three Financial years in Rs. :
- vii. Latest audited and published Annual
Report and Balance sheet for last 3
Years are enclosed :
- viii. Firm constitution :a) Proprietor
b) Partnership
c) Private Limited
d) Public Limited
e) Co-operative
f) Undertaking
- II. Status of the firm :a) Small Scale
b) Medium Scale
c) Large Scale
- ii. a) In case of small scale Units
whether registered as SSI :a) Yes
with small scale Industry
Director of Industry & Commerce
- b) Whether Registered :a) Yes
Certificate of SSI is enclosed b) No
- c) If registered its registration
Number :
- III) a) Whether Semi-deluxe/Mofussil buses :a) Yes
Constructed Continuously for a
period of last Three year
(pl. refer the Annexure) b) No
- b) If yes, ordered quantity and supply :a) Yes
made, invoice shall be enclosed b) No
as given in the format.
- c) Whether Semi-deluxe/Mofussil buses :a) Yes
constructed for Tamil Nadu State :b) No
Transport Corporation

IV) Machineries available in the factory :

S. No.	Name of machineries with its capacity	qty. available	Year of purchase
1)			
2)			
3)			
4)			
5)			
6)			

V. a) Whether the factory provided with inspection pit :a) Yes
b) No

b) Whether the factory provided with Roof leak test arrangement :a) Yes
b) No

VI. a) Body building capacity per month :

b) Maximum Semi-deluxe/Mofussil buses that can be built to us :

c) Time required to deliver (from the date of handing over of chassis) :

d) Are you agreeable for the replacement/Repair / rectify at free of cost for Defective workmanship / materials during the warranty period. :a) Yes
b) No

VII. EMD particulars enclosed in Technical Bid :

Seal :

Signature of the Tenderer.

Date :

Commercial Bid

(To be sent in a separate sealed cover)

SCHEDULE V

Terms and conditions

- 1) The work should be commenced immediately after receipt of the chassis.
- 2) If the bus with completed body construction is not delivered within the stipulated time and delay is due to the contractor, penalty will be levied at Rs.1000/- (Rupees one thousand only) per day for first 7 days and Rs.1500/- (Rupees one thousand and five hundred only) per day for next 7 days and Rs.2000/- (Rupees two thousand only) per day thereafter and the amount will be deducted from the amount payable to the contractor.
- 3) No part payment will be made under any circumstances.
- 4) Payment will be paid on bus bodies only after getting the satisfactory report inspection from the officers authorized by The Managing Director.

DECLARATION – SCHEDULE VI

(To be enclosed in the Technical Bid)

I/we hereby offer to carryout construction of full bus body work including seat works at our workshop and in accordance with the condition laid down in tender and the conditions hitherto annexed. Apart from the conditions as may be agreed to between the institution and to the successful tenderer at the price given by me/us as per the terms in the schedules attached to the tender. I/we am/are prepared to undergo the conditions as you may specify in the acceptance of tender and within the delivery period set forth in the said schedule.

I/we enclose the demand draft or pay order for Rs.5000/- (Rupees five Thousand Only)

Drawn on.....bank being EMD.

I am / we are fully aware of the nature and specification contained in the schedule and in accordance with your requirement.

I/we agree to held this for a period of one year from the date of acceptance of the tender or till the date of final completion of work whichever is later and in the event of my/our failure to abide by any of this conditions I/we agree to the forfeit of the EMD and security deposit as specified in the condition apart from the stoppage of payment.

I/we declare that no other party will have any interest in the contract if this tender is accepted.

I/we agree that the Institution shall not be bound to recognize any persons other than me/us as having any interest in the contract and is at liberty to terminate the contract at any time if it appears that this declaration is not true in fact.

Acceptance by the authorities concerned of this tender within the prescribed time schedule shall constitute as valid terms and conditions and in accordance with the specification and details refer to above.

I/we further agree to comply with the terms and conditions of the contract that may be awarded to me/us on the basis of this offer and in the event of my / our failure to comply with during period of contract. I/we agree to forfeit of the EMD remitted.

Date :

Signature of the Contractor

Address and Office Seal

COMMERCIAL BID

(To be sent in a separate sealed cover super scribed)

SCHEDULE - VII

Last date of Receipt of tender : at 12.30 PM on 04.03.2013.

Opening of tender : at 03.00 PM on 04.03.2013.

S.No.	Nomenclature	Tentative Qty.	Unit	Rate per bus including basic price plus VAT, etc as per specification prescribed in Technical Specification (Both in words and figure)
1.	Towards the construction of full bus body with composite type of Mofussil bus with seating capacity 60 in all on 210” wheel base Ashok Leyland chassis inclusive of High back mofussil model seat frame, upholstery works with the cost of all materials and labour cost.	1 Bus	1 Bus	
2.	<u>BUY BACK OFFER</u> Old Bus Body: Make Ashok Leyland Viking, Wheel base – 210, Year of manufacture – 1993, Cheran Body Builders, Pollachi, Tamil Nadu, 60 in all + 1	1 bus	1 Bus	

Signature of the Contractor

Date :

Address and Office Seal

WOMEN'S POLYTECHNIC COLLEGE
(The Pondicherry Institute of Post Matric Technical Education)
(Sponsored by the Government of Puducherry)
LAWSPET – PUDUCHERRY – 605 008.
Phone: 0413- 2255797,2252833,

SCHEDULE - VIII

Sub: Construction of Mofussil Bus Bodies on 210" WB Chassis

TERMS & CONDITIONS

1. PRE-QUALIFICATION CRITERIA:

Sl. No.	Description	Minimum Requirement	To furnish
I	Status of the tenderer	Should be a Registered establishment.	Certificate of Registration issued by Department of Industrial & Commerce /Registrar of Companies or SSI Certificate issued by the State Government.
II	Should be Mofussil Bus body builder.	a) Should have constructed a minimum of 120 Passenger vehicles per year including Mofussil Bus having Seating Capacity of 60 in all, during the preceding continuous four years (i.e.2008-09, 2009-10, 2010-11,) of this, the firm should have constructed not less than 10 buses in any one month.	a) Tenderer should furnish the copies of Invoices for the construction of 120 passenger vehicles per year including Mofussil Bus having Seating capacity 60 in all each year. The firm should also furnish copies of Invoice for the 10 buses constructed in any one month.
		b) Preference will be given to firms who have constructed 120 coaches in every year Mofussil Bus and constructed all 10 buses as Mofussil Bus in a month. c) Method of presenting Invoices.	c) The firm should furnish the copies of invoices for 120 Semi-deluxe /Mofussil Bus in the continuous 3 years and furnish the copies invoices for 10 Semi-deluxe /Mofussil Bus constructed in a month. c) Tenderers shall furnish invoices for the fully built buses including material and labour and invoices furnished only for labour bills will not be considered.

III	Annual Turnover	a) Should have an average Annual Turnover of minimum of Rs.50.00 lakhs from the construction of passenger buses including Mofussil Bus during the preceding continuous 3 years (2009-10, 2010-11, 2011-12).	a) Profit and Loss Account & Balance sheet for the period for which turnover is furnished duly signed by the Authorized signatory of the tenderer and by a Chartered Accountant.
IV	Cover against Industrial Risks	The factory premises should have the following Industrial Risk Coverage. b) Fire & Allied Perils c) Burglary d) Riots	Copy of the insurance policy for all types of risks indicated may be furnished.

2. **Evaluation Criteria:**

Based on the lowest offered price, subject to fulfilling of Technical Bid criteria.

3. **Specification:**

The Mofussil buses constructed should meet the specification and drawings furnished in Schedule – III.

4. Tender form Fee: Rs.315/-.

5. E.M.D.: Rs. 5,000/- and EMD will be converted to Security deposit for successful Tenderer.

6. Last date and time for submission of Tender form Dt.: 15.04. 2013 (12.30.pm)

7. Opening of Technical Bid: Dt.: . 16.04.2013 at 3.00 pm

8. Opening of Commercial Bid: Dt.: 19.04.2013 at 3.00 pm

9. Other Standard Terms and Conditions are as enclosed.

