



புதுச்சேரி மாநில அரசிதழ்

La Gazette de L'État de Poudouchéry The Gazette of Puducherry

PART - I

சிறப்பு வெளியீடு

EXTRAORDINAIRE

EXTRAORDINARY

அதிகாரம் பெற்ற
வெளியீடு

Publiée par
Autorité

Published by
Authority

விலை : ₹ 4-00

Prix : ₹ 4-00

Price : ₹ 4-00

எண்	புதுச்சேரி	செவ்வாய்க்கிழமை	2014 ௨௮	அக்டோபர் ௨௮	28 ௨
No.	102 Poudouchéry	Mardi	28	October	2014 (6 Kartika 1936)
No.	Puducherry	Tuesday	28th	October	2014

GOVERNMENT OF PUDUCHERRY

CHIEF SECRETARIAT (EDUCATION)

(G.O. Ms. No. 112, dated 20th October 2014)

ORDER

The Lieutenant-Governor, Puducherry is pleased to order the formation of "The Puducherry State Higher Education Council" for the active participation in the "Rashtriya Uchcharat Shiksha Abhiyan" (RUSA), a Centrally Sponsored Scheme of the Ministry of Human Resource Development, New Delhi, which seeks to improve overall quality of State Higher Educational Institution by ensuring their conformity to prescribe norms and standards and adaptation of accreditation as a mandatory quality assurance framework and which would enable reforms in the affiliating system and governance, academic and examination reforms in the State Higher Educational Institutions.

2. The State Higher Educational Council (SHEC) is supported by the Project Directorate headed by the Secretary to Government and the State Technical Support Group (TSG). The SHEC is directly responsible for management, coordination, implementation and monitoring of the project at the Union Territory level.

3. The composition of the State Higher Education Council, the Search-cum-Selection Process of the Chairman, Vice-Chairman and other Members of the Council, the Powers and Functions of the Council, the Composition and Functions of the State Project Directorate and Technical Support Group and the Institution level Project implementation arrangement, are as detailed in the Annexure appended to this order.

4. This issues with the concurrence of the Finance Department *vide* their U.O. No. 2335/F4/2014, dated 10-10-2014.

(By order of the Lieutenant-Governor)

M. GUNASEKARAN,

Under Secretary to Government (Education).

ANNEXURE

1. Composition of the State Higher Education Council :

The composition of State Councils should reflect the needs and diversity of States for planning and requirement in the higher education sector. Given below is the description of the broad contours of the recommended institutional architecture of State Councils of Higher Education. The State Higher Education Council should consist of fifteen to twenty-five members; each with a term of 6 years, of whom one-third will retire every two years.

The composition of the Puducherry State Higher Education Council is as follows:—

(1) *Chairman* : Preferably an eminent academic/public intellectual with proven leadership qualities.

(2) *Vice-Chairman* : Must be an eminent academic administrator with proven record (rank of a Professor) in case the Chair is a non-academic person. In other cases it could be a professional from industry, etc., with sufficient experience in the sector.

(3) *Member-Secretary* : An eminent academic of the rank of Professor-Chief Executive.

(4) State Project Director.

(5) Ten to fifteen members, individuals representing fields of arts, science and technology, culture, civil society and industry and vocational education and skill development.

(6) Three Vice-Chancellors of State Universities and two Principals of autonomous/affiliated colleges.

(7) One nominee of the Government of India.

At any point in time, seven members of the Council should be from the State and three members must be individuals of National eminence (outside the State). Each member will have a term of 6 years; 1/3rd of the members will retire every 2 years.

The existing Council will nominate 3 new members every 2 years.

The Council must meet at least once in every quarter. The quorum for the Council meetings shall be 1/3rd of the strength, including the Chairman and Member-Secretary.

TERMS OF REFERECES OF PUDUCHERRY STATE HIGHER
EDUCATION COUNCIL

**Formation of Councils under RUSA – States without existing State
Higher Education Council**

The first Council will be appointed by a five-member selection committee to be appointed by the State, whose the members must be :

- 2 eminent scientists/social scientists.
- 1 former Vice-Chancellor of a State University.
- 1 former Director of Institute of National repute within or outside the State.
- 1 former Vice-Chancellor of a Central University.

When the Council is constituted for the first time, initially, one-third of the Board members (*i.e.* six members) should be given one non-renewable term of six years. Another one-third should be given a four year term and the remaining one-third would be given a term of two years.

2. Search-cum-Selection Process:

Chairman will be selected by a committee consisting of Chief Minister of the State, Speaker of the Legislative Assembly, Leader of the Opposition on the basis of a recommendation of shortlisted candidates made by a Search-cum-Selection Committee.

The Search-cum-Selection Committee will be three member committee of very eminent academic/public intellectual with proven record and integrity. The State Council will nominate two members while the State will nominate one and the State nominee will be the Chair.

The Chairman will have one non-extendable term of five years. The removal of the Chief Executive will be through a vote of non-confidence expressed by at least 2/3rd numbers present and voting with a quorum of 3/4th members.

Vice-Chairman : A search committee of three members will appoint the Vice-Chairman.

The committee will consist of the Chairman of the Council (as a Chair) and two other members one nominated by the State Council and one by the Government. The Vice-Chairman will have one non-extendable term of five years. The Vice-Chairman may be removed by the Chairman on the recommendation of the Council.

Member-Secretary : A search committee of three members will appoint the Member-Secretary.

The committee will consist of the Chairman of the Council (as a Chair) and two other members one nominated by the State Council and one by the Government. The Member-Secretary will have one non-extendable term of five years. The Member-Secretary may be removed by the Chairman on the recommendation of the Council.

Members of the Council : At any point in time, seven members of the Council should be from the State and three members must be individuals of National eminence (outside the State). Each member will have a term of 6 years; 1/3rd of the members will retire every 2 years. The existing Council will nominate 3 new members every 2 years.

Secretariat and Administrative Staff: The Council must have its own Secretariat and Administrative Staff. The staff will not be permanent to the Council but, brought on deputation from other institutions and State Government (for a maximum period of 5 years). Suitable talent may be drawn from the system or the industry and compensated adequately.

3. The powers and functions of State Higher Education Council :

Strategy and planning

- (1) Preparing the State Higher Education Plan (Perspective Plan, Annual Plan and Budget Plan).
- (2) Providing State institutions inputs for creating their plans and implementing them.
- (3) Coordination between apex bodies, regulatory institutions and Government.

Monitoring and evaluation

- (4) Monitoring the implementation of State Higher Education Plan.
- (5) Creating and maintaining the Management Information Systems.
- (6) Compiling and maintaining periodic statistics at State and Institutional level.
- (7) Evaluating State Institutions on the basis of norms and KPIs developed under RUSA (the Council may, for its own use, develop additional norms as it seems fit).

Quality assurance and academic functions

- (8) Faculty quality enhancement initiatives.
- (9) Quality of examinations.
- (10) Maintaining quality of curriculum.
- (11) Promoting innovation in research.
- (12) Protecting the autonomy of State institutions.
- (13) Providing approval to setting up new institutions/colleges.
- (14) Accreditation reforms.

Advisory functions

- (15) Advising State Government on strategic investments in higher education.
- (16) Advising Universities on statute and ordinance formulation.

Funding function

- (17) Funds managed by the SHEC will include funds from RUSA as well as the State share, both of which will flow through the State Government.
- (18) Determine the methodology for timely transfer of State's share funds to institutions.
- (19) Disburse funds to State universities and colleges on the basis of the State Higher Education Plan and transparent norms.

4. State Project Directorate (SPD):

(i) *Composition* : The SPD will consist of State Project Director and such adequate support staff as may be required for the effective functioning of the State Project Directorate.

The State Project Director must be Senior Officer of the rank of Commissioner/ Secretary to State Government.

(ii) *Functions* : The SPD will perform the following functions–

- * Overseeing project implementation at the State level;
- * Maintain statistical data and MIS reports; and
- * Engage Project Auditors as required.

Technical Support Group (State)

(i) *Composition* : The State Council may appoint and decide the composition of TSG (State).

(ii) *Functions* : The following functions will be performed by the TSG :

- * Monitor flow of funds and information;
- * Generate MIS reports as required; and
- * Provide all operational support to the SHEC.

5. The project at the Institutional level will be managed by two bodies; the Board of Governors (BoG) and a Project Monitoring Unit.

Board of Governors

(i) *Composition* : Each institution will necessarily have its own Board of Governors as per the State Universities Act or as per the guidelines issued by regulatory bodies as the case may be, to be either appointed by the sponsoring Government or by itself through due procedure.

- * Take all policy decisions with regard to smooth, cost effective and timely implementation of the institutional project;
- * Form, supervise and guide various committees required for project implementation and internal project monitoring;
- * Ensure overall faculty development;
- * Enable implementation of all academic and non-academic institutional reforms;
- * Ensure proper utilisation of project fund and timely submission of Financial Management Reports (FMRs) and Utilisation Certificates;
- * Ensure compliance with the agreed procedures for procurement of goods, works and services and financial management;
- * Ensure compliance with other fiduciary requirements under the project such as Access, Equity and Excellence Assurance Plan (EAP), and Disclosure Management Framework (DMF); and
- * Monitor progress in the carrying out of all the proposed activities, resolve bottlenecks and enable the Institution to achieve targets for all key indicators.

Project Monitoring Unit : Each institution will form a Project Monitoring Unit with appropriate representation from academic officials of the institution, faculty, senior administrative officers, technical and non-technical support staff and students. The Unit, headed by the Head of the Institution will be responsible for monitoring of the project at the institutional level in order to implement the governance reforms proposed under RUSA.

The Project Monitoring Unit will perform the following roles :

- * Procurement of goods, works and services;
- * Financial management;
- * Implementation of faculty and staff development activities and programs;
- * Monitoring project implementation;
- * Achievement of targets for all indicators as proposed and keeping MIS updated; and
- * Organising efficient conduct of monitoring and performance audits, etc.

6. The formation of Puducherry State Higher Education Council is the pre-requisite for the participation in the Centrally Sponsored Scheme *viz.*, “Rashtriya Uchchar Shiksha Abhiyan” (RUSA) which provides funds in the pattern of 65 : 35 of the CSS every financial year. The guidelines prescribed for the implementation of CSS shall be strictly adhered. The maintenance of the State Higher Education Council shall be met from the funds allocated under RUSA Scheme as per the guidelines.